

Read Me First!

Guide to Covid-19 2020 FEMA Grant Emergency Procurement Files

This document describes the contents of the PDF files distributed by FEMA as part of online webinars presented the week of April 7, 2020. Files 1 and 2 contain several related FEMA files combined into one.

File Name	Description
<u>1 - FEMA Authority Letter and Fact Sheets.pdf</u>	<p><i>Pages 1-2:</i> the official US OMB letter designating Covid-19 related expenses as constituting a FEMA covered emergency.</p> <p><i>Pages 3-8:</i> FEMA Fact Sheet explaining how to use existing local unit contracts.</p> <p><i>Pages 9-17:</i> FEMA Fact Sheet about procedures for issuing new emergency contracts.</p>
<u>2 - FEMA Covid 19 Grant Purchasing Presentation and Notes.pdf</u>	<p><i>Pages 1-24:</i> Printout of the PowerPoint presentation deck slides from 4/6/20.</p> <p><i>Pages 25-44:</i> Detailed information supporting the slide content.</p>
<u>3 - Contract Provisions Template 9-30-19.pdf</u>	<p>This is a standard FEMA document that details standard contract language to be routinely used in contacts paid for by federal grants.</p> <p><i>Pages 1-5:</i> not relevant material.</p> <p><i>Pages 6-21:</i> includes general contract language that are referred to in the PowerPoint deck presentation. It generally applies to non-emergency bids and are addressed in the presentation material.</p> <p><i>Pages 22-25:</i> FEMA recommended, but not required contract provisions.</p>